2020 Annual Report to OLAW

Reporting Examples for Semiannual Program Review and Facility Inspection Dates
# Reporting Period and Due Date Change

<table>
<thead>
<tr>
<th>Year</th>
<th>Reporting Period</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>January 1 - September 30</td>
<td>December 1</td>
</tr>
<tr>
<td>2021+</td>
<td>October 1 - September 30</td>
<td>December 1</td>
</tr>
</tbody>
</table>

- OLAW harmonization with USDA
- Partial year reporting period for the 2020 Annual Report (AR)
- Program Review and Facility Inspections
  - At least once every 6 months
  - Up to 6 months and 30 days between semiannuals is acceptable as long as there is no forward drift
2020 AR Program Reviews – One Date Following Normal Semi Schedule

• **One** semiannual program review between January 1 and September 30

• On the AR form:
  - Date 1 will be provided
  - Date 2 will be blank

• Okay due to the partial year
2020 AR Program Reviews – Two Dates
Following Normal Semi Schedule

- **Two** semiannual program reviews between January 1 and September 30
- On the AR form:
  - Date 1 will be provided
  - Date 2 will be provided
- Normal since dates occur between January 1 and September 30
2020 AR Facility Inspections – Two Dates Following Normal Semi Schedule

- Semiannual facility inspections conducted twice between January 1 and September 30
- On the AR form:
  - Date 1 will be provided
  - Date 2 will be provided
- Normal since dates occur between January 1 and September 30
2020 AR Facility Inspections – One Date Following Normal Semi Schedule

- Semiannual facility inspections conducted *once* between January 1 and September 30
- On the AR form:
  - Date 1 will be provided
  - Date 2 will be blank
- Okay due to the partial year
2020 AR Facility Inspections – One Date
Delayed Inspections due to the Pandemic

- Semiannual facility inspections conducted once between January 1 and September 30
- On the AR form:
  - Date 1 will be provided
  - Date 2 will be blank
- Okay with OLAW-approved waiver due to the pandemic
2020 AR Facility Inspections – No Dates

Extended Inspections Delay due to the Pandemic

- **No** semiannual facility inspections conducted between January 1 and September 30
- On the AR form:
  - Date 1 will be blank
  - Date 2 will be blank
- Okay with **OLAW-approved waiver** due to the pandemic
2020 AR Facility Inspections

- Provide facility inspection date(s) conducted January 1 through September 30, 2020
- State if your institution was granted a waiver from OLAW for your semiannual facility inspections
OLAW Annual Report Resources

- **OLAW Special webinar: Update to the Reporting Period of the Annual Report to OLAW**
  https://olaw.nih.gov/education/educational-resources/webinar-2020-06-17.htm

- **Annual Report to OLAW website**

- **NOT-OD-20-109 Notice of Update to the Reporting Period of the Annual Report to OLAW**

- **Contact the OLAW Division of Assurances**
  by phone 301-496-7163 or email olawdoa@mail.nih.gov